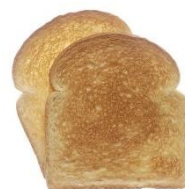


NBA FREE BREAKFAST



Did you know here at NBA we offer **free tea and toast each day from 08:00am** each day. This is a good time for your child to make new friends and to socialise before the start of their school day. It is proven that having breakfast helps with concentration and sets them up for the school day.



Our expectations on attendance from Sept 2022 will be that the aspiration for whole school attendance will be 96%. For this to be a success we shall be closely monitoring attendance daily in order to succeed in our expectation.

It is important that you have a clear outline about absence procedures and the School and Local Authority responses to poor pupil attendance, in promoting high levels of attendance and acting where there are unsatisfactory reasons for absence. **Unbroken attendance at school is important for learning.** However, there will be times when absence is unavoidable and acceptable. This letter explains the approach we are following to manage attendance. Types of absence is classed as authorised or unauthorised. Absences are coded as authorised where reasons are considered valid and unauthorised where no explanation or unacceptable reasons are given.

The following reasons are **not acceptable**:

- Shopping visits
- Care for family members
- Days out to theme parks or to attend concerts/shows
- Parents' work commitments or business trips
- Holidays taken in term time (including long weekends)
- Parental illness
- Collect siblings from school
- Hayfever
- Headaches
- General coughs and colds

If your child is unable to attend school for any reason you **MUST** inform us by telephone on the first day of absence **before 9.30am** and every day of absence.

It is useful to know the expected day of return. If you do not supply us with this information, we have a duty to contact you for so that we may be sure of the child's whereabouts as this is a safeguarding measure.

Where the child is absent through illness or medical appointments this will normally be counted as authorised. Where we have concerns over excessive absence patterns through illness, we will need to discuss this with parents to gain a better understanding of the problems and to offer support. Where no contact from home this would trigger a home visit.

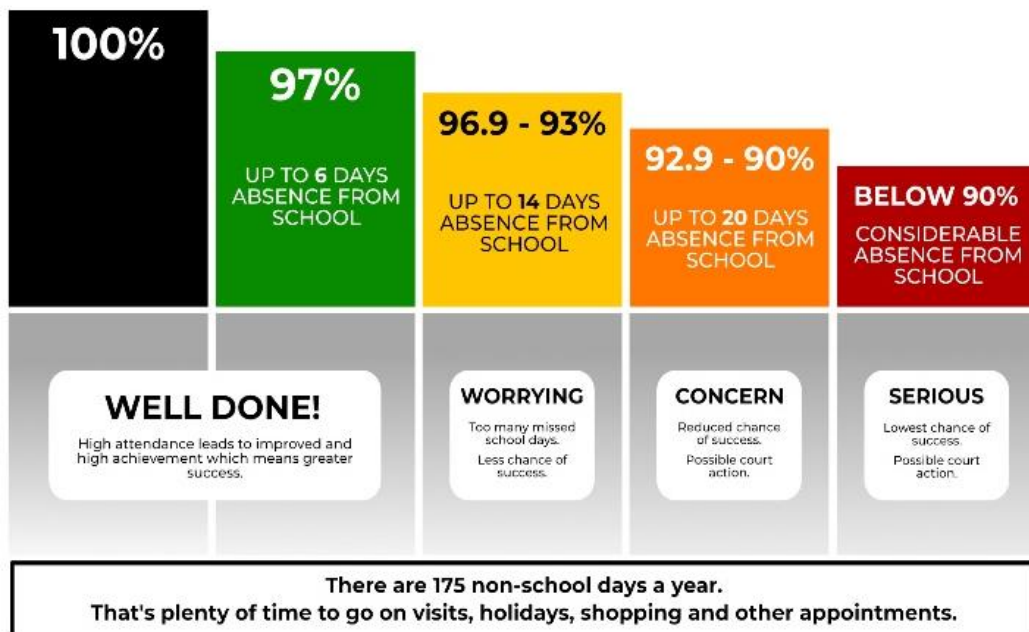
Emergency Occasions - there are some occasions e.g., bereavements, family problems, etc where it may be inappropriate for children to attend school; we will be sympathetic to such needs.

Medical/Dental/Opticians should be arranged outside school hours, but we know this is not always possible. Where children need to attend such appointments during the school day it is important that parents notify the school and provide evidence prior to the appointment. We would not authorise a full day absence for any appointments.

Your child must arrive on time for school at **08:40am at the latest** and should your child arrive after this a detention will be set and you will be notified and you should be aware that continued lateness to school could trigger a court fine. Poor attendance and punctuality impacts on your child's education.

We are here to help and can help in most situations which you may find yourself /child in. We want your child to gain a good education at NBA. **Please call and speak to our attendance team** if you feel something maybe preventing your child attending school and we will support you.

Impact on attendance



ATTENDANCE REWARDS



In return for good attendance and punctuality we will be having **termly rewards** where the students can win vouchers and will be put in for a draw to win a **Mountain Bike or iPad**. Students will also have the opportunity to win a **movie treat** each term if their form wins the attendance tournament. Finally, we will have a **special end of year trip** for students with the best attendance and punctuality.

