3 February 2020

Dear Parent/Carer

**Re: Year 10 Parents’ Evening – Thursday 5 March 2020**

I would like to invite you to Year 10 Parents’ Evening on Thursday 5 March 2020 between 4.30pm and 7.00pm in the Atrium. This will give you an opportunity to meet your child’s subject teachers and to discuss their progress and any issues you, or they may have. Your child will make appointments for you with their subject teachers.

An up-to-date progress report will be available for you to collect which will give you details on your child’s current academic levels.

Mrs Long our careers advisor will also be available to offer advice and support regarding careers. She will be based in the atrium. Appointments will be available on the evening, but should you wish to pre-book an appointment please email her on [deborah.long@e-act.org.uk](mailto:deborah.long@e-act.org.uk)

Please complete the reply slip below and return it to your child’s Group Tutor to confirm your attendance.

If you are unable to attend, please email [Shannon.Gallagher@e-act.org.uk](mailto:Shannon.Gallagher@e-act.org.uk) so that we can arrange an alternative time.

Yours sincerely

A Stott E Davies P Henderson

Miss Stott Miss Davies Mr Henderson

**Year 9 Pastoral Leader Year 9 Pastoral Leader Year 9 Pastoral Leader**

**………………………………………………………………………………………………………………………**

**For completion by all Parents/Carers:-**

Student’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tutor Group: \_\_\_\_\_\_\_\_\_\_\_\_

I \*will/will not be able to attend the Year 10 Parents’ Evening on Thursday 5 March 2020

(\*Please delete as necessary)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_